

**The only information the Review Committee has about your nominee is what you provide on and with this form. Please be THOROUGH!**

## 2022 SCHOOL NOMINATION FORM ST. TIMOTHY AWARD

The St. Timothy Award is a national award given annually to outstanding high school juniors or seniors who work zealously to improve their own parish ministry programs, high school ministry teams or youth ministry within the Diocese of Providence. Nominees **must be Catholic** and exemplify the qualities of moral integrity, prayer, good works and Christian leadership. This award sponsored by the National Federation for Catholic Youth Ministry, is the highest honor any diocese may bestow on a youth. A maximum of 12 parish level awards and one award per Catholic high school are awarded each year in this diocese.

Nominations must be received at the Office of Catholic Youth Ministry by: **Friday, January 28, 2022**  
Awards presented: **Sunday, March 13, 2022 - 1:00pm Cathedral**  
**All information must be completed and on time to be considered.**  
(Available electronically at [www.catholicyouthri.org](http://www.catholicyouthri.org))

Mail or Fax nominations to:  
**Office of Catholic Youth Ministry**  
1 Cathedral Square  
Providence, RI 02903-3695  
Fax: (401) 278-4596  
[YouthMinistry@DioceseofProvidence.org](mailto:YouthMinistry@DioceseofProvidence.org)

### PLEASE PRINT CLEARLY OR TYPE

Name of Nominee: \_\_\_\_\_ from Catholic H.S.: \_\_\_\_\_

Nominee Address: \_\_\_\_\_ Parents' Names: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Nominee Phone Number: \_\_\_\_\_ Gender:  Female  Male  
Grade:  11<sup>th</sup>  12<sup>th</sup>

Nominee Parish/City: \_\_\_\_\_

Nominated by: \_\_\_\_\_ Nominator Phone Number: \_\_\_\_\_

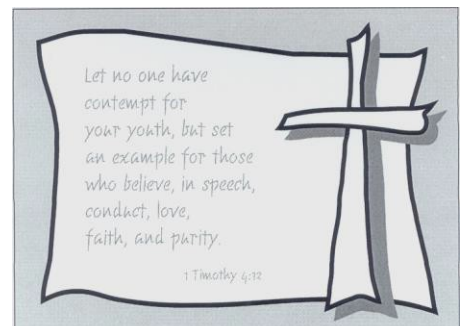
Relationship/Years Nominator has known nominee: \_\_\_\_\_

Nominator Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### INSTRUCTIONS FOR THE NOMINATOR:

- Nominations may be submitted by: Principals, Chaplains, Teachers, School Staff, Members of the School Community.
- Multiple nominations for a young person will be reviewed together.
- Use the back of this form (and additional paper, if necessary) to answer the essay questions about the young person you are nominating. Give as much information as possible, in order to assist the Review Committee. If nominating a youth in the Catholic High School Category, please note **non-mandatory** activities/service.
- This award is not geared toward quantitative hours of service, but to the integrity of the individual and how well he or she is perceived as an outstanding **Catholic** Christian.
- Please have the **nominee's** Catholic high school principal **sign the completed form.**



You may call 401-278-4626 if you have any questions.

1. Please indicate below using the check boxes exactly who is nominating this adult. We understand that the person who may take care of filling the award nomination may have had input from others: (i.e. principal/teachers/campus ministers/staff members/pastor/priest chaplain etc.)

- |  |  |
|--|--|
| <input type="checkbox"/> Nomination is being made by the PRINCIPAL | <input type="checkbox"/> Nomination is being made by CAMPUS MINISTER |
| <input type="checkbox"/> Nomination is being made by TEACHER       | <input type="checkbox"/> Nomination is being made by STAFF MEMBER    |
| <input type="checkbox"/> Nomination is being made by CHAPLAIN      | <input type="checkbox"/> Nomination is being made by PASTOR          |

2. Please note all the **Community Service** activities you know that the Nominee serves/has served in.

Please give specific examples:

3. Please list any **School activity** you know that the Nominee has served/serves in.

Please give specific examples of the service the Nominee gives in the School and Parish and the impact they make:

4. Please list any **Diocesan/Regional/National/ Catholic youth center** activities you know for a fact that the Nominee has participated in. \_\_\_\_\_

Please give specific examples of the activity or service the nominee has given in these areas:

5. Please note all **Spiritual Disciplines** you have witnessed that the Nominee practices regularly.

- |  |   |                                      |
|--|---|--------------------------------------|
| <input type="checkbox"/> Sunday Mass     | <input type="checkbox"/> Regular Confession | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Daily Scripture | <input type="checkbox"/> Annual Retreat     |                                      |

Please share what you know or have witnessed about the nominee's lived spirituality:

6. Describe the particular **Catholic virtues** that characterize this person.

- |                                     |  |                                      |
|-------------------------------------|--|--------------------------------------|
| <input type="checkbox"/> prayerful  | <input type="checkbox"/> patient       | <input type="checkbox"/> considerate |
| <input type="checkbox"/> humble     | <input type="checkbox"/> compassionate | <input type="checkbox"/> other _____ |
| <input type="checkbox"/> hospitable | <input type="checkbox"/> kind          |                                      |

Please give specific examples of how they live some of these virtues:

7. Please explain how this person you are nominating has been a **witness to his/her Catholic Faith in practice** and deeds. How do they make a difference in this community? In what specific ways have they made it better.

8. **If you could sum up your reason for nominating this person in only a few sentences what would you say?**  
(NOTE: Should your Nominee be selected, your response will be published in the annual Awards booklet. Space is limited- so no more than 100 words. Please note these may be edited for space reasons.)

Any additional information that you would like the review committee to know:

\* Feel free to attach additional information.

**Please see next page for required signatures.**

Every Pastor/Principal must be made aware of and approve every Nominee. **The Office of Catholic Youth Ministry will forward a copy of this nomination and request the Pastor's endorsement by signature.**

**\*Required Signatures on this form:**

Nominator: \_\_\_\_\_ Date: \_\_\_\_\_

Nominee's Catholic High School Principal: \_\_\_\_\_ Date: \_\_\_\_\_

\*Signatures may be faxed/mailed/emailed (scan in signature) to the Office of Catholic Youth Ministry (fax: 401-278-4596)

Mail: One Cathedral Square, Providence, RI 02903

Email: [YouthMinistry@DioceseofProvidence.org](mailto:YouthMinistry@DioceseofProvidence.org).

Please contact us with any questions/concerns.

PASTOR ENDORSEMENT:

**[Will be requested and obtained by the Office of Catholic Youth Ministry].**

I hereby endorse this nominee for the St. Timothy Award presented by the Diocese of Providence.

Nominee's Pastor: \_\_\_\_\_ Date: \_\_\_\_\_

Parish and City: \_\_\_\_\_

<p><b>NEW:</b> Pastor Comments about the nominee: _</p>
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**Once you have completed the nomination form please check to insure you have remembered to:**

Complete every question thoroughly providing concrete, specific examples of how the nominee

- inspires you and others as a Catholic Christian
- demonstrates moral integrity
- is involved in personal outreach and contributes to programs
- exhibits Christian leadership
- is involved beyond the school or parish
- fulfills the criteria of the award

Did you have nomination form also signed by the principal or president of the school???

Retain a copy of the nomination form for your records.

Submit the form to the address listed on front page **no later than January 28, 2022.**

**Once the nomination is received at the Office of Catholic Youth Ministry (OCYM) the following will take place.**

- All nomination forms will be screened for completion and criteria (nominee must be Catholic, has not received similar award in the past, age criteria, pastor signature, etc.)
- All eligible nominations will be copied, forwarded and reviewed by the Review Board and ranked on a point scale for each of the questions. The Review Board will meet and select the recipients.

**For those who are chosen to receive the award the following will take place.**

- All those receiving awards and their parents will be notified by regular mail directly by the OCYM no later than February 16, 2022. Detailed information as to procedure and attire will be included in the notification. A reply card will be included that must be returned by the date indicated.
- All nominators, pastors, and principals (if nominee attends a Catholic High School) will also be notified no later than February 14, 2022. Please note, if an e-mail address is provided by the nominator, the notification will be sent **electronically**. Nominators will also receive a copy of the recipient's notification letter. All nominators will be required to contact their recipient if reply is not made to the OCYM by February 25, 2022.

**For those nominees who are NOT chosen to receive the award the following will take place.**

- All nominators and pastors will be notified no later than February 14, 2022. Please note, if an e-mail address is provided by the nominator, the notification will be sent **electronically**.

**The only information the Review Committee has about your nominee is what you provide on and with this form. Please be thorough!**

## 2022 CATHOLIC SCHOOL NOMINATION FORM COMPANIONS ON THE JOURNEY AWARD

The **Companions on the Journey Award** is the highest adult recognition sponsored by the National Federation for Catholic Youth Ministry. It is given annually in the Diocese of Providence to **Catholic adults** who have been active members in parish, school, and/or diocesan activities for youth for at least **FIVE years**. The demonstrated criteria for this award are:

- Excellence in youth ministry
- Commitment to young people
- Outstanding leadership at the local and/or diocesan level
- Commitment to on-going education and formation
- Longevity in ministry

*In the Diocese of Providence normally one award per deanery (or 12 overall in parish category) and one award per Catholic high school annually.*

*But how can they call on him  
in whom they have not believed?  
And how can they believe in him  
of whom they have not heard?  
And how can they hear  
without someone to preach?  
And how can people preach  
unless they are sent?  
As it is written,  
How beautiful are the feet  
of those who bring [the] good news!*

*Romans 10: 14-15*



ALL Nominations must be received at the Office of Catholic Youth Ministry (OCYM) by: **Friday, January 28, 2022**

Awards presented: **Sunday, March 13, 2022 – 1:00pm Cathedral**

**NOTE: All information must be completed and on time to be considered.**

(All forms & more available electronically at [www.catholicyouthri.org](http://www.catholicyouthri.org))

**PLEASE PRINT OR TYPE**

Mail or Fax your nominations to:

**Office of Catholic Youth Ministry**

**One Cathedral Square**

**Providence, RI 02903-3695**

**Fax: (401) 278-4596**

[YouthMinistry@DioceseofProvidence.org](mailto:YouthMinistry@DioceseofProvidence.org)

**Name of Nominee:** \_\_\_\_\_ Catholic H.S.: \_\_\_\_\_

**Nominee Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Nominee Phone Number:** \_\_\_\_\_ **Gender:**  Female  Male

**Nominee Parish:** \_\_\_\_\_ **Pastor:** \_\_\_\_\_

**Parish Address/City:** \_\_\_\_\_ **Parish Phone Number:** \_\_\_\_\_

**Family Member to be notified if nominee will receive the award:** \_\_\_\_\_

**Address (if different from Nominee):** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Nominated by:** \_\_\_\_\_ **Nominator Phone Number:** \_\_\_\_\_

**Nominator Address:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

### INSTRUCTIONS FOR THE NOMINATOR:

- Nominations may be submitted by: Principals, Teachers, School Staff, Students, members of the School Community.
- Multiple nominations for a person will be reviewed together.
- Answers to the essay questions listed on this form are the **ONLY** material used for reviewing. Please give specific examples and be thorough.
- Use the back of this form (and additional paper, if necessary) to answer the essay questions about the person you are nominating. In order to assist the Review Committee, give as much information as possible. If nominating an adult who works in the Catholic High School, please note non-mandatory activities/service.
- This award is not geared toward quantitative hours of service, but to the integrity of the individual and how well he or she is perceived as an outstanding Catholic Christian.
- Please indicate the **nominee's parish (so their pastor may be contacted by the Youth Ministry Office to verify their eligibility)**. The Catholic high school principal must **sign the completed form**. *Nominations are to be treated as confidential*. Please **do not** inform the nominee, nominee's family, or anyone else of the nomination.
- You may call 401-278-4626 if you have any questions.

1. Please indicate below who is nominating this adult. We understand that the person who may take care of filling the award nomination may have had input from others: (i.e. principal/teachers/campus ministers/staff members/pastor/priest chaplain etc.)

Nominator Role: \_\_\_\_\_

2. How many years (approximations are acceptable) has the nominee been involved with or worked with Catholic youth? (A minimum of 5 years as an adult is required to be considered for this award.)

- 5 to 10 years                       21 to 30 years                       40+ years  
 11 to 20 years                       31 to 40 years                       Other \_\_\_\_\_

Comment: \_\_\_\_\_

3. Is the nominee employed in this role working with youth or are they a volunteer? (Please note: you will be able to easily share the details of your nominee's good work in questions #5-9 below.)

- Paid Position working with youth                       Other \_\_\_\_\_  
 Volunteer Position working with youth

Comment: \_\_\_\_\_

4. Please note any of the **Community Service** activities you know that the Nominee serves/has served in.

Please give specific examples:

5. Please list all the **School activities** you that the Nominee serves/has served in – that demonstrates their commitment to ministry to and for youth as well as their Christian leadership skills.

Please give specific examples:

6. Please note all Spiritual Disciplines you have witnessed or know that the Nominee practices regularly.

- Weekly Mass                       Rosary                       Annual Retreat  
 Daily Mass                       Regular Confession                       Other \_\_\_\_\_  
 Daily Scripture                       Spiritual Direction

Please share what you know or have witnessed about the nominee's lived spirituality:

7. Describe the particular **Catholic virtues** that characterize this person.

- |                                    |                                     |  |                                      |
|------------------------------------|-------------------------------------|--|--------------------------------------|
| <input type="checkbox"/> prayerful | <input type="checkbox"/> hospitable | <input type="checkbox"/> compassionate | <input type="checkbox"/> considerate |
| <input type="checkbox"/> humble    | <input type="checkbox"/> patient    | <input type="checkbox"/> kind          |                                      |

Please give specific examples of how they live some of these virtues:

8. Please explain how this person you are nominating has been a **witness to his/her Catholic Faith in practice** and deeds. How do they make a difference in this community? In what specific ways have they made it better.

9. **If you could sum up your reason for nominating this person in only a few sentences what would you say?**  
(NOTE: Should your Nominee be chosen, your response will be published in the annual Awards booklet. Space is limited– so no more than 100 words. Please note these may be edited for space reasons.)

Any additional information that you would like the review committee to know:

\*Feel free to attach additional information.

**Please see next page for required signatures.**



Every Pastor/Principal must be made aware of and approve every Nominee. **The Office of Catholic Youth Ministry will forward a copy of this nomination and request the Pastor's endorsement by signature.**

**\*Required Signatures on this form:**

Nominator: \_\_\_\_\_ Date: \_\_\_\_\_

Nominee's Catholic High School Principal: \_\_\_\_\_

Date: \_\_\_\_\_

\*Signatures may be faxed/mailed/emailed (scan in signature) to the  
Office of Catholic Youth Ministry (fax: 401-278-4596)  
Mail: One Cathedral Square, Providence, RI 02903  
Email: [YouthMinistry@DioceseofProvidence.org](mailto:YouthMinistry@DioceseofProvidence.org).

Please contact us with any questions/concerns.

**PASTOR ENDORSEMENT: [Will be requested and obtained by the Office of Catholic Youth Ministry].**

I hereby endorse this nominee for the Companions on the Journey Award presented by the Diocese of Providence.

Nominee's Pastor: \_\_\_\_\_ Date: \_\_\_\_\_

Parish and City: \_\_\_\_\_

**VITAL:** Pastor Comments about the nominee:

**Once you have completed the nomination form please check to insure you have remembered to:**

- Complete every question thoroughly providing concrete, specific examples of how the nominee
  - inspires you and others as a Catholic Christian
  - demonstrates moral integrity
  - is involved in personal outreach and contributes to programs
  - exhibits Christian leadership
  - is involved beyond the school or parish
  - fulfills the criteria of the award
  
- Did you have nomination form signed by the principal or president of the school???
  
- Retain a copy of the nomination form for your records.
  
- Submit the form to the address listed on front page **no later than January 28, 2022.**

**Once the nomination is received at the Office of Catholic Youth Ministry (OCYM) the following will take place.**

- All nomination forms will be screened for completion and criteria (Catholic, has not received similar award in the past - For God and Youth Award; length of years of nominee's involvement; etc.)
- The Office of Catholic Youth Ministry will contact nominee's pastor (or religious superior) for endorsement.
- All eligible nominations will be copied, forwarded and reviewed by the Review Board and ranked on a three point scale for each of the questions. The Review Board will meet and select recipients.

**For those who are chosen to receive the award the following will take place.**

- All those receiving awards will be notified by regular mail directly by the OCYM no later than February 16, 2022. Detailed information as to procedure and attire will be included in the notification. A reply card will be included that must be returned by the date indicated.
- All nominators, pastors, and principals will be also notified no later than February 14, 2022. Please note, if an e-mail address is provided by the nominator, the notification will be sent **electronically**. Nominators will also receive a copy of the recipient's notification letter. All nominators will be required to contact their recipient if reply is not made to the OCYM by February 28, 2022.

**For those from either Category who are NOT chosen to receive the award the following will take place.**

- All nominators, pastors, and principals will be notified as well by no later than February 14, 2022. Please note, if an e-mail address is provided by the nominator, the notification will be sent **electronically**.